Social Work Quality Assurance Practice Panel: Terms of Reference, Membership and Organisational Structure

1. Introduction

1.1. The remit of the Social Work Quality Assurance Practice Panel (SWQAPP) is to consider all elements of quality assurance in respect of social work practice education in the Faculty of Health and Wellbeing.

1.2. The SWQAPP will evaluate the quality of practice education delivered through both pre and post registration programmes in the Department of Social Work, Social Care and Community Studies.

1.3. One of the key values underpinning SWQAPP will be to involve all stakeholders (academic staff, employers, service users and carers and students where appropriate) in its approach to the quality assurance of practice education.

2. Membership

2.1. The Quality Assurance Practice Panel will be chaired by the Principal Lecturer responsible for Practice Learning and Quality Assurance. The Deputy Chair will be nominated from the members of the panel.

2.2. Membership of the Panel:

- Social Work Practice Learning and Placement Development Manager
- Practice Learning Module Leaders
- Senior Lecturer Practice Education
- Member of the student support team who will clerk the meetings
- Practice Learning Co-ordinators from each of the local authorities across South Yorkshire and North East Midlands
- The Practice Learning Consortium, representing a range of voluntary, private and independent organisations
- Service User/Carer representative
- Student representative

**Ex-officio members:**
- Head of Department of Social Work, Social Care and Community Studies
- Head of Quality and Enhancement
- In attendance Course leader for BASW, MSW and ANSW (LD) courses.

2.3. Representation on the panel will be reviewed on an annual basis. All members of the group are to nominate a named deputy who can attend in their absence.

3. **Roles and Responsibilities**

3.1. With the exception of the chair, deputy chair and administrative support individuals will not have specific roles within this group. All members will however have a responsibility for representing the area they have been nominated from and their professional group.

3.2. The ex-officio members of the panel will have a role in ensuring there is a clear link between the work of the panel, and the academic quality framework within the university and the professional bodies.

4. **Terms of Reference**

4.1. To consider quality issues in the provision of practice learning opportunities.

4.2. To evaluate the quality of placement settings, practice teaching and practice educator reports.

4.3. To promote and disseminate best practice in relation to practice learning.

5. **Mode of Operation**

5.1. The panel will meet twice a year in March and September.

5.2. The panel will report to the Award Assessment Board (Quality).

5.3. The panel will provide an annual report of its findings to the Practice Learning Alliance.